ICAR-CENTRAL SHEEP & WOOL RESEARCH INSTITUTE AVIKANAGA, TEHSIL-MALPURA, DISTRICT-TONK (RAJASTHAN) -304501

F. No. 3(49)/E/84/Admn.I/Vol.III/ 12508

Dated; 07.11.2019

OFFICE ORDER

Director (Acting), CSWRI, Avikanagar is pleased to make the following Inter Sectional Transfer of Administrative Staffs for smooth functioning of the Sections at Main Institute with immediate effect till further orders:

Sl. No.	Name of Official & Designation	From	To
1.	Shri Ajay Kumar Meena Assistant	Director's Cell	Audit & Accounts Section
2.	Shri Devi Lal Mourya, UDC	Admn. II Section	Director's Cell
3.	Shri Roop Singh, Assistant	Estate Section	Admn. II Section

It is also decided by the Competent Authority that the Incharge, Store & Purchase Section will make necessary arrangement for disposal of administrative work of Estate Section till furder orders.

The above Section Incharges are requested to kindly relieve the above incumbents within 03 days so that Administration work of the Institute run smoothly. Compliance report may be sent to the Competent Authority of the Institute with in prescribed time period.

(Shivji Ram Jai) 7-11-2019

Assistant Administrative Officer

Distribution:

- Shri Ajay Kumar Meena, Assistant Through: Incharge, Director Cell
- Shri Devi Lal Mourya, UDC Through: Incharge, Admn. II Section
- 3. Shri Roop Singh, Assistant Incharge, Estate Section
- 4. Incharge, Director Cell
- 5. In charge, Admn. II Section
- 6. Incharge, Estate Section
- 7. Incharge Store & Purchase Section
- 8. FAO, CSWRI, Avikanagar
- 9. In charge, Director's Cell (APAR Seat)
- 10. PS to Director
- 11. Personal files
- 12. Nodal Officer, ERP
- 13. In charge, AKM Unit for uploading on the Institute Website
- 14. Guard File